**MEETING MINUTES 2-7-23**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 3/14/2023**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Harry Melhorn – Secretary/Treasurer

Dan Kuhn – Assistant Treasurer

Fred Hartman – Assistant Secretary

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith, Operator David R. Rupp Jr., Jeff Lindaw-Hydro-Terra Group

**Previous Meeting Minutes** - After review of the January 10, 2023 regular meeting minutes, Dan Kuhn moved, seconded by Harry Melhorn, to accept the minutes as written. The motion carried unanimously 5-0.

**Guests** – Jeff Lindaw – Hydro-Terra Group was present to discuss with the Directors a phased plan to develop the Walt Hays Well on the mountain where PVMA’s springs are located. Mr. Lindaw passed out copies of the step by step plan, with figures, and timing of the project should the Authority decide to move forward with the new well. The Board asked a few questions and thanked Mr. Lindaw for the information and attendance.

**SEWER OLD BUSINESS**

**Bendersville project land** – nothing new at this time. Awaiting sub-division information.

**Employee Handbook revised** – Chad issued changes discussed for the Employee meeting. Harry Melhorn moved to accept the changes as written, seconded by Dan Kuhn, approving vote was 5-0.
Chad will finalize the changes and have a final copy ready for signature at the next meeting.

**Main Sewer pump station** – Steve gave an update on the project.

**SEWER NEW BUSINESS**

**Superintendent Sewer Report** **(Steve Russell)**

Steve gave his monthly report. No action by the Board was required.

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**WATER OLD BUSINESS**

**Aspers North/Prospect St. water line**– Settlement was completed, a new checking account was created for disbursement of funds and payback of the loan.

**WATER NEW BUSINESS**

**Jeff Taylor training reimbursement** – this was discussed and agreed upon to reimburse Jeff for his training in lieu of time spent helping PVMA.

**New Well (Walt Hays Well)** - Mr. Lindaw’s proposal was discussed. Chris Hartsock motioned to proceed with tasks 1-3 as outlined on Mr. Lindaw's proposal. A second was made by Dan Kuhn. Approving vote was 5-0. Steve added that the well casing going from 6”-8” will be an additional cost. Mike Johnson moved, seconded by Fred Hartman, to approve this additional expense.

**Superintendent Water Report (Steve Russell) -**

Steve gave his monthly report. No action by the Board was required.

**MONTHLY FINANCIAL BUSINESS**

**Profit/Loss January 2023, Budget vs. Actual, Delinquent Accounts** - Reviewed

**January Checks Review/Approval** – Chris Hartsock made a motion to retroactively approve the January checks, seconded by Harry Melhorn. Motion carried unanimously.

Meeting adjourned at 8:30 pm

**The next regularly scheduled meeting of the Possum Valley Municipal Authority will be held on March 14, 2023 @ 7:00 PM.**

Respectfully submitted,

 Chad M. Smith

 Office Coordinator/Assistant Operator