**MEETING MINUTES 1-9-24**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 1/9/2024**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Micaiah James Van Evera – Secretary/Treasurer

Fred Hartman – Assistant Secretary

Dave Wiser – Assistant Treasurer

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith, Operator David R. Rupp, Jr.

**CALL TO ORDER** – Mike Johnson called the Public Meeting to order at 6:30 PM.

**Previous Meeting Minutes** - After review of the December 12, 2023 regular meeting minutes, Steve Russell mentioned a couple of grammatical corrections. Chad noted them and will update the minutes. With those corrections Chris Hartsock moved, seconded by Fred Hartman to approved the December 12, 2023 minutes. Approving vote was 5-0

**SEWER OLD BUSINESS**

**Sewer Plant Upgrade** – No update available.

**SEWER NEW BUSINESS**

**Resolution No.1-2024(S)** – Mike Johnson read into record “*A RESOLUTION OF THE POSSUM VALLEY MUNICIPAL AUTHORITY, ADAMS COUNTY, PENNSYLVANIA, ESTABLISHING A METHOD OF CHARGING CAPITAL CHARGES ASSOCIATED WITH THE CONNECTION TO THE SANITARY SEWER SYSTEM, THE MONTHLY RATES ASSOCIATED WITH THE OPERATION OF THE SANITARY SEWER SYSTEM, USER FEES, AND AN ILLEGAL DISCHARGE PENALTY FEE.”* Fred Hartman moved to adopt the Resolution, seconded by Chris Hartsock, approving vote was 5-0.

**Superintendent Sewer Report** **(Steve Russell)**

 -1 Call-Outs in December

-Blower update to cost around $1,800 to repair, new motor will be $895

 -Steve shared an article regarding Cumberland raising their rates

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**WATER OLD BUSINESS**

**Line of Credit -**  Email from John Husser of ACNB Bank wanting the Board to reiterate that the line should be up to $90,000. The Board again said that is what they wanted. The previous minutes reflect it clearly but couldn’t be shared until the approval at this meeting.

**New Reservoir** – Waiting on the ground boring.

**Water Rates Letter**- Chad shared a draft of the letter. Recommendations were given for edits prior to mailing them.

**WATER NEW BUSINESS**

**Resolution No.2-2024(W)** – Mike Johnson read into record “*A RESOLUTION OF THE POSSUM VALLEY MUNICIPAL AUTHORITY, ADAMS COUNTY, PENNSYLVANIA, ESTABLISHING A METHOD OF CHARGING CAPITAL CHARGES ASSOCIATED WITH WATER DISTRIBUTION AND WATER TREATMENT FACILITIES, THE QUARTERLY RATES ASSOCIATED WITH THE OPERATION OF THE WATER DISTRIBUTION SYSTEM AND WATER TREATMENT FACILITIES.”* Chris Hartsock moved to adopt the Resolution, seconded by Dave Wiser, approving vote was 5-0.

**Superintendent Water Report (Steve Russell) -**

 -3 Call outs.

-Filter Plant started due to a significant leak in the system. Chris Shutt is being utilized to help locate the leak.

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-Chad shared a correspondence from Harry Eastman regarding delinquency. Chad is to ask Eastman about a $2,000 threshold on an account.

**MONTHLY FINANCIAL BUSINESS**

**Delinquent Accounts review.**

**Profit/Loss December 2023, Budget vs. Actual, Delinquent Accounts** - Reviewed

**December 2023 Checks Review/Approval** – ***Chris Hartsock made a motion to retroactively approve the December 2023 checks, seconded by Fred Hartman. Motion carried 5-0.***

***Meeting adjourned – 7:15 pm***

**Respectfully submitted, Chad M. Smith – O.C./A.O.**